

Jordan M. Reynolds

January 16, 2026

Acme Corporation
RE: Cable Technician

Dear Hiring Manager,

I am excited to apply for the Cable Technician position at Acme Corporation, which I discovered on your careers page. With a strong background in cable installation and maintenance, I am eager to contribute my skills to your esteemed company and help further its reputation for excellence in networking solutions.

In my previous role at BrightLink Services, I successfully completed over 500 installations of both residential and commercial cable systems, achieving a customer satisfaction rating of 98%. One of my key projects involved leading a team to upgrade a large office complex's cabling infrastructure, which resulted in a 40% increase in internet speed for their network. Additionally, I developed a streamlined process for troubleshooting cable issues that reduced service call response time by 25%, allowing us to better serve our clients and increase overall operational efficiency.

I am particularly impressed by Acme Corporation's commitment to innovation and quality service in the telecommunications industry. I am eager to bring my proven track record in effective problem-solving and dedication to customer satisfaction to your team. I look forward to the opportunity to discuss how my background, skills, and enthusiasms align with the goals of Acme Corporation. Thank you for considering my application.

Sincerely,

Jordan M. Reynolds