

Jordan A. Mitchell

January 16, 2026

Acme Corporation

RE: Career Change Border Patrol Agent

Dear Hiring Manager,

I am excited to apply for the Career Change Border Patrol Agent position at Acme Corporation, which I discovered on your careers page. With a robust background in law enforcement and a strong commitment to public safety, I am eager to contribute my skills to your team in a role that directly impacts national security and community well-being.

In my previous role as a police officer with the City of Riverside, I successfully led a community outreach program aimed at fostering strong relationships between law enforcement and local residents. This initiative not only improved community trust but also resulted in a 25% decrease in crime rates in the neighborhoods we focused on. Additionally, during my time in the Criminal Investigations Unit, I developed expertise in surveillance and investigative techniques, which led to the successful apprehension of a key suspect in a series of thefts, demonstrating my ability to work efficiently under pressure and think critically in high-stakes situations.

I am particularly drawn to the Border Patrol Agent role as it aligns with my values of service and protection. I am committed to ensuring the safety of our borders while respecting the rights and dignity of all individuals. With my strong communication skills and my capacity to adapt to diverse environments, I am confident that I would excel in this role. I would welcome the opportunity to discuss how my background, skills, and enthusiasm for public service can contribute to the mission of Acme Corporation.

Thank you for considering my application. I look forward to the possibility of discussing my candidacy further and am eager to bring my dedication and expertise to your esteemed organization.

Sincerely,

Jordan A. Mitchell