

# Jordan Taylor

January 16, 2026

Acme Corporation

RE: Career Change Cashier

Dear Hiring Manager,

I am writing to express my enthusiastic interest in the Career Change Cashier position at Acme Corporation, as advertised on your careers page. The opportunity to join a forward-thinking organization like yours, known for its commitment to customer service and innovation, greatly excites me. I believe my diverse background and dedication to providing exceptional service make me an ideal candidate for this role.

In my previous position as a retail associate, I consistently ranked among the top performers in my department, achieving a 25% increase in sales during my first quarter. This success was driven by my focus on understanding customer needs and providing tailored product recommendations. I also implemented a new inventory tracking system that reduced stock discrepancies by 30%, ensuring a smoother shopping experience for customers and enhancing overall operational efficiency. These experiences have equipped me with the skills necessary for effective cash handling and customer interaction, both critical for the Cashier position.

I am particularly drawn to the Cashier role at Acme Corporation due to your emphasis on building lasting customer relationships. I genuinely enjoy engaging with people and helping them find solutions that meet their needs. I am confident that my proactive approach and ability to remain calm under pressure will contribute positively to your team and enhance the customer experience at your stores.

I would appreciate the opportunity to discuss my application further and explore how my background can align with the goals of Acme Corporation. Thank you for considering my application; I look forward to the possibility of contributing to your team.

Sincerely,

Jordan Taylor