

Jordan Smith

January 16, 2026

Acme Corporation

RE: Career Change Commercial Banker

Dear Hiring Manager,

I am excited to apply for the Career Change Commercial Banker position at Acme Corporation, as advertised on LinkedIn. With a strong background in finance and a proven track record in client relationship management, I am eager to leverage my skills in a dynamic banking environment to contribute to your esteemed team.

In my previous role as a Financial Analyst at XYZ Corp, I successfully led a project that optimized our cash flow management system, resulting in a 20% reduction in operating costs over 18 months. This experience honed my analytical skills and deepened my understanding of financial products, both of which I believe are crucial for a successful Career Change Commercial Banker. Additionally, I have built and maintained strong relationships with key corporate clients, increasing our client retention rate by 30% through personalized financial solutions and exceptional service.

I am particularly impressed by Acme Corporation's commitment to innovation and customer-centric services. I am eager to bring my expertise in financial analysis and relationship management to your team, helping to drive growth and exceed client expectations. I would greatly appreciate the opportunity to discuss how my skills and experiences align with the goals of your organization.

Thank you for considering my application. I look forward to the possibility of discussing this exciting opportunity further.

Sincerely,

Jordan Smith