

Jordan A. Martinez

January 16, 2026

Acme Corporation

RE: Career Change Corporate Counsel

Dear Hiring Manager,

I am excited to apply for the Career Change Corporate Counsel position at Acme Corporation, which I discovered on LinkedIn. With a solid background in law complemented by extensive experience in corporate compliance and risk management, I am eager to bring my skills to a dynamic organization like Acme Corporation. I am particularly drawn to this opportunity due to your company's commitment to innovation and ethical business practices, which resonate with my professional values.

In my previous role as a Compliance Manager at XYZ Industries, I successfully led a team in overhauling our compliance program, which not only reduced regulatory violations by 40% but also enhanced our company's reputation among stakeholders. My ability to interpret complex legal guidelines and translate them into actionable strategies was instrumental in preparing our organization for audits, resulting in a seamless review process and a commendation from the regulatory body. Additionally, during my tenure at ABC Consulting, I advised clients on corporate governance matters, providing legal insights that directly contributed to resolving disputes without litigation, saving the clients significant legal fees and protecting their business interests.

I am particularly passionate about leveraging my skills in a corporate counsel role where I can advocate for sound legal practices while also promoting business objectives. I believe my unique perspective as someone transitioning from compliance to corporate counsel will allow me to approach legal challenges with an innovative mindset. I am eager to contribute to Acme Corporation's ongoing success and would love the opportunity to discuss how my background and skills align with your needs. Thank you for considering my application.

Sincerely,

Jordan A. Martinez