

# Jordan Mitchell

January 16, 2026

Acme Corporation

RE: Career Change Crane Operator

Dear Hiring Manager,

I am excited to apply for the Career Change Crane Operator position at Acme Corporation, as advertised on your company website. With a strong background in heavy machinery operation and a keen interest in advancing my career within the crane operation field, I am eager to contribute to your team and uphold the high safety and efficiency standards for which Acme is known.

In my previous role as a Construction Equipment Operator, I successfully managed the operation of various heavy machinery, including backhoes and bulldozers, on multiple large-scale construction projects. This experience has equipped me with a solid understanding of machinery safety protocols and site management, which I believe are vital for a Crane Operator. For instance, on a recent project that required the installation of heavy steel beams, I collaborated with engineers to ensure precise crane placements, enabling us to complete the job two weeks ahead of schedule while maintaining a perfect safety record.

Additionally, I earned recognition for my ability to train fellow operators on the latest operating techniques, resulting in a 15% increase in overall team efficiency. This leadership experience has not only honed my technical skills but also my ability to communicate effectively with diverse teams, ensuring that project goals are met collaboratively and safely. I am excited about the opportunity to bring this blend of skills and experience to the crane operation role at Acme Corporation.

I would love the chance to discuss my qualifications further and explore how I can contribute to the success of Acme Corporation as a Crane Operator. Thank you for considering my application. I look forward to the possibility of working together to achieve your company's goals.

Sincerely,

Jordan Mitchell