

Jordan T. Williams

January 16, 2026

Acme Corporation

RE: Career Change Dentist

Dear Hiring Manager,

I am writing to express my enthusiasm for the Career Change Dentist position at Acme Corporation, as advertised on your careers page. With a deep commitment to patient care and a passion for advancing oral health, I am excited about the opportunity to bring my unique skills and experiences to your esteemed practice.

Throughout my previous career as a healthcare manager, I successfully led initiatives that improved patient satisfaction and operational efficiency. For instance, I spearheaded a project that revamped the patient intake process at my former clinic, resulting in a 30% reduction in wait times and a corresponding increase in patient satisfaction scores. Additionally, my efforts in training staff on best practices for patient interaction resulted in a noticeable improvement in patient feedback, with a 25% increase in positive reviews over a six-month period. These experiences have equipped me with strong leadership, communication, and problem-solving skills, which I believe are essential for a successful transition into dentistry.

I am particularly drawn to Acme Corporation due to its reputation for fostering a patient-centered environment and commitment to community outreach. I am eager to leverage my background in healthcare management to contribute to your organization's mission of providing exceptional dental care. I am confident that my ability to understand patient needs combined with a solid foundation in healthcare will help me excel in this new role.

I would welcome the opportunity to discuss how my skills and experiences align with the goals of Acme Corporation. Thank you for considering my application. I look forward to the possibility of contributing to your team and am eager to discuss my candidacy further.

Sincerely,

Jordan T. Williams