

# Jordan Thompson

January 16, 2026

Acme Corporation

RE: Career Change Drywall Installer

Dear Hiring Manager,

I am excited to apply for the Career Change Drywall Installer position at Acme Corporation, as advertised on your company's careers page. With a strong background in construction and a passion for hands-on work, I am eager to bring my skills to your team and contribute to the high-quality projects Acme is known for.

Throughout my previous roles in the construction industry, I have developed a wide range of skills that I believe would be highly beneficial to this position. For example, while working as a general contractor, I successfully managed a residential project that involved the installation of drywall in a 2,500-square-foot home. This project not only required precise measurements and attention to detail, but also effective communication with subcontractors and clients to ensure that timelines and quality standards were met. Additionally, I implemented a new workflow process that improved our installation time by 20%, demonstrating my ability to optimize efficiency on the job site.

Moreover, I have completed various training programs focused on drywall installation techniques and safety protocols, including certifications in OSHA safety standards. My commitment to maintaining a safe working environment has resulted in zero incidents on my job sites, underscoring my dedication to both quality craftsmanship and the well-being of my team. I am confident that my proactive approach and hands-on experience make me an ideal candidate for this role.

I would be thrilled to discuss how my background and skills align with the needs of Acme Corporation further. Thank you for considering my application. I look forward to the opportunity to contribute to your team as a Drywall Installer.

Sincerely,

Jordan Thompson