

# Jordan Alexander Smith

January 16, 2026

Acme Corporation

RE: Career Change Investment Banker

Dear Hiring Manager,

I am excited to apply for the Career Change Investment Banker position at Acme Corporation, which I discovered on LinkedIn. With a strong background in corporate finance and a deep passion for investment banking, I am eager to leverage my skills to contribute to your team and help clients achieve their financial goals.

In my previous role as a Financial Analyst at Innovate Capital, I successfully managed a portfolio of \$500 million, where I implemented strategic investment strategies that resulted in a 15% increase in returns over two years. My ability to analyze market trends and identify lucrative opportunities enabled the firm to outperform our competitors and significantly enhance client satisfaction. Additionally, I spearheaded a cross-departmental initiative that streamlined our due diligence process, reducing turnaround time by 25%, which ultimately allowed us to close deals more efficiently and effectively.

I am particularly impressed by Acme Corporation's commitment to innovation and client-centric solutions in the investment banking sector. I am keen to bring my analytical skills, financial acumen, and collaborative approach to your team. I believe my unique perspective, combined with my strong background in financial analysis and strategic planning, can add significant value to your organization.

I would welcome the opportunity to discuss my application further and explore how my experience and passion align with the goals of Acme Corporation. Thank you for considering my application. I look forward to the possibility of contributing to your esteemed firm.

Sincerely,

Jordan Alexander Smith