

Jordan Taylor

January 16, 2026

Acme Corporation

RE: Career Change Lawyer

Dear Hiring Manager,

I am writing to express my interest in the Career Change Lawyer position at Acme Corporation, as advertised on LinkedIn. With a robust legal background and a passion for helping individuals navigate their career transitions, I am excited about the opportunity to contribute to your team and support clients in achieving their professional goals.

In my previous role as a corporate counsel, I successfully led a project that streamlined the onboarding process for new employees, reducing the time to full productivity by 30%. This experience honed my ability to understand complex employment laws and regulations, which I believe is crucial for assisting clients in making informed career decisions. Additionally, I volunteered with a local nonprofit organization where I provided pro bono legal advice to individuals seeking to change their career paths. Through this work, I developed tailored legal strategies that empowered clients to overcome obstacles and successfully transition into new fields.

I am particularly drawn to Acme Corporation's commitment to innovation in career development services. I am eager to leverage my legal expertise and my passion for advocacy to help your clients navigate the complexities of employment law during their career transitions. I am confident that my unique background will allow me to provide valuable insights and support to those seeking to make significant changes in their professional lives.

I would appreciate the opportunity to discuss how my skills and experiences align with the needs of your team. Thank you for considering my application; I look forward to the possibility of contributing to Acme Corporation's mission.

Sincerely,

Jordan Taylor