

Jordan Mitchell

January 16, 2026

Acme Corporation

RE: Career Change Lineman

Dear Hiring Manager,

I am excited to submit my application for the Career Change Lineman position at Acme Corporation, which I discovered on your company website. With a strong background in construction and a passion for the utility industry, I believe my skill set aligns perfectly with the demands of this role. I am eager to bring my dedication and hands-on experience to your esteemed team.

In my previous role as a Construction Supervisor, I successfully managed a team responsible for various electrical installations, including overhead and underground systems. My ability to coordinate complex projects under tight deadlines led to a 20% decrease in project completion time while maintaining safety and quality standards. Additionally, I obtained my OSHA certification, equipping me with essential knowledge in safety regulations that I understand are critical in the lineman position. My experience working with heavy machinery and tools has also granted me a solid technical foundation that I am excited to apply in a lineman capacity.

Moreover, during my time as a Field Technician at XYZ Electrical Services, I was involved in troubleshooting and repairing electrical systems, which sharpened my problem-solving skills and my ability to think on my feet. Completing over 150 service calls, I consistently received high customer satisfaction ratings due to my commitment to thorough communication and effective solutions. I am particularly drawn to Acme Corporation's commitment to innovation and safety in delivering utility services, and I am eager to contribute my background and work ethic to your team.

I am looking forward to the opportunity to discuss how my experience and enthusiasm for this role can contribute to the continued success of Acme Corporation. Thank you for considering my application; I hope to speak with you soon.

Sincerely,

Jordan Mitchell