

# Jordan Mitchell

January 16, 2026

Acme Corporation

RE: Career Change Loss Prevention Manager

Dear Hiring Manager,

I am excited to apply for the Career Change Loss Prevention Manager position at Acme Corporation, as advertised on LinkedIn. With a strong background in risk management and operational efficiency, I am eager to leverage my skills in a new capacity that aligns with my passion for loss prevention and enhancing organizational security protocols.

In my previous role as a Senior Operations Analyst at XYZ Retail, I successfully led a project that reduced inventory shrinkage by 25% over two years by implementing advanced tracking systems and conducting staff training sessions on loss prevention strategies. This initiative not only improved our bottom line but also fostered a culture of accountability among team members. Additionally, I developed a comprehensive risk assessment framework that identified vulnerabilities across multiple departments, leading to a 40% decrease in theft incidents. These achievements underscore my ability to analyze data, identify trends, and implement effective solutions that safeguard company assets.

I am particularly drawn to the opportunity at Acme Corporation because of your commitment to innovative loss prevention strategies and employee safety. I am confident that my analytical skills and proactive approach would make a positive impact on your team. I would love the opportunity to discuss how my background in operations management, coupled with my enthusiasm for loss prevention, aligns with the goals of Acme Corporation. Thank you for considering my application; I look forward to the possibility of contributing to your esteemed organization.

Sincerely,

Jordan Mitchell