

# Jordan Alexander Smith

January 16, 2026

Acme Corporation

RE: Career Change Mechanical Engineer

Dear Hiring Manager,

I am writing to express my enthusiasm for the Career Change Mechanical Engineer position at Acme Corporation, which I discovered on your careers page. With a robust background in mechanical engineering and a passion for innovative design, I am eager to leverage my skills to contribute to your team and help drive forward-thinking projects that align with Acme's mission of excellence and sustainability.

Throughout my career, I have successfully led several cross-functional projects that required not only technical expertise but also strategic problem-solving. For instance, while working at XYZ Engineering, I spearheaded a team initiative that redesigned a critical component of our flagship product, resulting in a 25% increase in efficiency and a 15% reduction in material costs. This project not only enhanced the product's performance but also garnered positive feedback from our clients, solidifying our reputation in the market. Additionally, my role as a project coordinator enabled me to collaborate with diverse teams, ensuring that all aspects of engineering design and implementation were executed smoothly, which I believe is essential for the collaborative environment at Acme Corporation.

I am particularly drawn to this position at Acme because of your commitment to sustainable engineering solutions and innovative product development. I am excited about the opportunity to bring my analytical skills and creativity to your projects. I believe my proactive approach and my ability to adapt quickly to new challenges will be an asset to your team. I would welcome the chance to discuss how my background, skills, and enthusiasms align with the goals of Acme Corporation. Thank you for considering my application, and I look forward to the opportunity to speak with you soon.

Sincerely,

Jordan Alexander Smith