

Jordan Smith

January 16, 2026

Acme Corporation

RE: Career Change Mergers Acquisitions Analyst

Dear Hiring Manager,

I am excited to submit my application for the Career Change Mergers Acquisitions Analyst position at Acme Corporation, which I discovered on LinkedIn. With a strong foundation in financial analysis and a passion for strategic growth, I am eager to leverage my skills in a dynamic environment focused on mergers and acquisitions. Acme's innovative approach to expanding its portfolio aligns perfectly with my career aspirations and values.

In my previous role as a Senior Financial Analyst at Tech Innovations Inc., I successfully led a team that evaluated potential acquisition targets, identifying key value drivers and risks. One of my proudest achievements was conducting comprehensive due diligence on a \$50 million acquisition that resulted in a 30% increase in revenue post-integration. Additionally, I developed financial models that predicted the performance of acquired entities, which were instrumental in guiding executive decision-making. My analytical skills, combined with my ability to communicate complex financial concepts to non-financial stakeholders, have consistently resulted in actionable insights that have driven strategic initiatives.

I am particularly drawn to the challenges presented in the M&A landscape, where my analytical mindset and strategic thinking can contribute significantly to Acme Corporation's objectives. Collaborating with cross-functional teams to ensure seamless integration and achieving growth targets excites me. I am confident that my proactive approach and dedication to excellence will make a positive impact on your team.

I look forward to the opportunity to discuss how my background and skills align with the goals of Acme Corporation in more detail. Thank you for considering my application; I am eager to contribute to your continued success.

Sincerely,

Jordan Smith