

Jordan Smith

January 16, 2026

Acme Corporation

RE: Career Change Paramedic

Dear Hiring Manager,

I am excited to apply for the Career Change Paramedic position at Acme Corporation, which I discovered on your careers page. With a strong background in emergency medical response and a passion for providing critical care, I am eager to transition my skills into this impactful role. I am particularly drawn to Acme's commitment to community health and innovation in emergency services, which aligns with my career goals and values.

During my time as a volunteer EMT with City Ambulance, I successfully led a team in implementing a streamlined patient triage protocol that resulted in a 20% reduction in response times during peak hours. Additionally, I have completed over 200 hours of hands-on patient care, where I provided life-saving interventions in high-stress situations, such as administering CPR and managing trauma cases. These experiences have equipped me with the ability to remain calm under pressure and to communicate effectively with diverse patient populations.

I am eager to bring my dedication to patient care and my proactive approach to problem-solving to the team at Acme Corporation. I believe my unique background and achievements will enable me to contribute significantly to your mission of improving emergency medical services. I would love the opportunity to further discuss how my skills and experiences align with the needs of your team. Thank you for considering my application, and I look forward to the possibility of contributing to Acme's success.

Sincerely,

Jordan Smith