

# Jordan Taylor

January 16, 2026

Acme Corporation

RE: Career Change Prep Cook

Dear Hiring Manager,

I am excited to apply for the Career Change Prep Cook position at Acme Corporation, which I discovered through your company's careers page. With a deep passion for culinary arts and a solid foundation in food preparation, I am eager to bring my unique background and skills to your esteemed kitchen team.

In my previous role as a food service worker at Fresh Eats Café, I honed my skills in food preparation and safety protocols. I successfully implemented a new inventory management system that reduced food waste by 20%, allowing for more efficient use of resources. Additionally, I collaborated with the head chef to streamline the prep process for daily specials, which improved our kitchen efficiency and enhanced customer satisfaction ratings by 15%. My attention to detail and ability to work under pressure in fast-paced environments have prepared me well for the demands of a prep cook.

Furthermore, I recently completed a culinary arts program at the Culinary Institute of America, where I gained hands-on experience in various cooking techniques and kitchen operations. During my externship at a local bistro, I was recognized for my ability to maintain high standards of cleanliness and organization, which contributed to a smoother workflow in the kitchen. I am confident that my proactive approach and eagerness to learn will make me a valuable addition to your team.

I am looking forward to the opportunity to discuss my application in more detail and explore how my skills and experiences align with the needs of Acme Corporation. Thank you for considering my candidacy for the Career Change Prep Cook position.

Sincerely,

Jordan Taylor