

# Michael Thompson

January 16, 2026

Acme Corporation

RE: Career Change Roofer

Dear Hiring Manager,

I am writing to express my enthusiasm for the Career Change Roofer position at Acme Corporation, as advertised on Indeed. With a strong background in construction project management and a passion for hands-on work, I am excited about the opportunity to transition into the roofing industry and contribute to your team's success.

During my previous role as a site supervisor, I successfully managed multiple roofing projects, overseeing teams of skilled tradespeople and ensuring adherence to safety regulations and project timelines. For instance, I led a residential roofing project that was completed 15% under budget and ahead of schedule, which not only satisfied the homeowner but also resulted in a 5-star rating on our company's online platform. My strong organizational skills and ability to communicate effectively with team members and clients helped streamline operations and enhance productivity.

Additionally, I have completed a roofing apprenticeship program where I gained practical skills in installing various types of roofing systems, including shingles and metal roofs. I am committed to continuing my education in roofing techniques and safety practices, understanding that staying current in the industry is vital for success. I am particularly impressed by Acme Corporation's commitment to quality and customer satisfaction and am eager to bring my dedication and work ethic to your esteemed company.

I am looking forward to the possibility of discussing my application in further detail and exploring how I can contribute to the continued success of Acme Corporation as a roofer. Thank you for considering my application; I hope to speak with you soon.

Sincerely,

Michael Thompson