

Jordan McKinney

January 16, 2026

Acme Corporation

RE: Career Change Surgical Technologist

Dear Hiring Manager,

I am writing to express my enthusiasm for the Career Change Surgical Technologist position at Acme Corporation, as advertised on your careers page. With a robust background in healthcare support and a passionate commitment to patient care, I am excited about the opportunity to transition into surgical technology and contribute to your esteemed surgical team.

In my previous role as a Medical Assistant, I honed my clinical skills by assisting in various procedures, including preparing and sterilizing instruments, which directly aligns with the responsibilities of a Surgical Technologist. I successfully managed patient records and ensured compliance with safety protocols, leading to a 30% decrease in procedural errors over a six-month period. Additionally, I coordinated patient care with a multidisciplinary team, effectively improving patient satisfaction scores by 15%, demonstrating my strong communication skills and ability to work collaboratively in a fast-paced environment.

Moreover, I completed a comprehensive surgical technology training program that provided me with hands-on experience in the operating room, where I learned to anticipate the needs of the surgical team and maintain a sterile environment. My training included a focus on instrumentation and surgical procedures, allowing me to develop the critical thinking and technical skills necessary for this role. I am eager to bring my dedication and knowledge to Acme Corporation, contributing to exceptional patient care and surgical outcomes.

I am very interested in discussing how my background and skills align with the needs of your surgical team. Thank you for considering my application. I look forward to the opportunity to speak with you further about how I can contribute to the success of Acme Corporation.

Sincerely,

Jordan McKinney