

# Jordan A. Mitchell

January 16, 2026

Acme Corporation

RE: Career Change Tax Attorney

Dear Hiring Manager,

I am writing to express my enthusiasm for the Career Change Tax Attorney position at Acme Corporation, which I discovered on your company's careers page. With a strong foundation in legal analysis and a passion for tax law, I am excited about the opportunity to contribute to your team and help clients navigate complex tax issues effectively.

In my previous role as a corporate compliance officer, I successfully led a team in restructuring our company's compliance program, which resulted in a 30% reduction in audit discrepancies over two years. This experience honed my ability to interpret and apply tax regulations, ensuring that our operations adhered to legal requirements. Furthermore, while pursuing my J.D., I completed an internship at a leading tax law firm where I assisted in preparing tax returns and researching tax laws. My work contributed to winning a significant case that saved the firm's client over \$500,000 in potential fines, showcasing my commitment to client advocacy and problem-solving skills.

I am particularly drawn to Acme Corporation due to your commitment to innovative tax solutions and your reputation for excellence in client service. I would love the opportunity to further discuss how my background in compliance and my legal education can benefit your team. Thank you for considering my application. I look forward to the possibility of contributing to Acme Corporation as a Career Change Tax Attorney.

Sincerely,

Jordan A. Mitchell