

Jordan Taylor

January 16, 2026

Acme Corporation

RE: Career Change Tile Setter

Dear Hiring Manager,

I am writing to express my enthusiasm for the Career Change Tile Setter position at Acme Corporation, as advertised on your website. With a strong passion for craftsmanship and an eye for detail, I am excited about the opportunity to bring my skills and dedication to your esteemed company, known for its commitment to quality and customer satisfaction.

In my previous role as a facilities maintenance technician, I developed a strong foundation in home improvement and repair projects, which included laying tile in both commercial and residential settings. One of my significant achievements was leading a team to renovate a community center, where we successfully installed over 2,000 square feet of ceramic tile while adhering to project timelines and budgets. This experience not only honed my technical skills but also taught me the importance of precision and planning in achieving high-quality results.

Additionally, I have completed a professional tile-setting course, where I gained hands-on experience in various tiling techniques, including intricate designs and layouts. I applied these skills during a personal project, transforming my own bathroom into a modern oasis, which received positive feedback from friends and family. I am confident that this unique combination of practical experience and formal training will allow me to contribute effectively to Acme Corporation's reputation for excellence in tile installation.

I am eager to further discuss how my background and skills align with the needs of your team at Acme Corporation. Thank you for considering my application; I look forward to the opportunity to speak with you about my potential contributions to your company.

Sincerely,

Jordan Taylor