

# Jordan Taylor

January 16, 2026

Acme Corporation

RE: Career Change Underwriter

Dear Hiring Manager,

I am writing to express my enthusiasm for the Career Change Underwriter position at Acme Corporation, which I discovered on your company's careers page. With my extensive background in financial analysis and risk assessment, coupled with my recent completion of an underwriting certification program, I am excited about the opportunity to contribute to your team with a fresh perspective and a dedication to excellence.

In my previous role as a Financial Analyst at XYZ Financial Services, I successfully led a project that involved analyzing market trends and assessing risk factors, which resulted in a 15% improvement in our risk assessment models. This experience has equipped me with the analytical skills necessary to evaluate insurance applications thoroughly and accurately. Additionally, I collaborated with cross-functional teams to streamline our reporting processes, reducing turnaround time by 20%, indicating my ability to work efficiently under pressure and adapt to new challenges—essential traits for a successful underwriter.

Moreover, during my time at ABC Insurance, I played a pivotal role in implementing a new software system that improved the tracking of underwriting metrics. This initiative not only enhanced our team's productivity but also provided valuable insights that led to a 10% increase in approval rates for low-risk applications. I am eager to bring this innovative mindset and a results-oriented approach to Acme Corporation as part of your underwriting team.

I am particularly impressed by Acme Corporation's commitment to embracing technology and enhancing customer experiences in the insurance industry. I would welcome the opportunity to discuss how my background in financial analysis and commitment to professional development can contribute to your team's success. Thank you for considering my application; I look forward to the possibility of discussing my candidacy further.

Sincerely,

Jordan Taylor