

# James A. Thompson

January 16, 2026

Acme Corporation

RE: Carpenter

Dear Hiring Manager,

I am writing to express my enthusiasm for the Carpenter position at Acme Corporation, as advertised on your company's careers page. With over eight years of experience in the construction industry and a keen eye for detail, I am excited about the opportunity to contribute my skills to your team and help create high-quality projects that meet and exceed client expectations.

In my previous role at XYZ Builders, I successfully led a team of carpenters on a large residential project, where we completed the construction of custom cabinetry and built-in furniture ahead of schedule, resulting in a 15% reduction in labor costs. My renovation project for a historic home not only preserved its unique architectural features but also received recognition in the local design magazine for its craftsmanship and aesthetic. Additionally, I implemented a new inventory management system in our workshop that streamlined our material usage and reduced waste by 20%, allowing for more efficient project completion.

I am eager to bring my expertise in woodworking and problem-solving to Acme Corporation, where I believe my proactive approach and commitment to quality craftsmanship will add significant value to your projects. I would welcome the opportunity to discuss how my background, skills, and enthusiasms align with the goals of your team.

Thank you for considering my application. I look forward to the possibility of discussing this exciting opportunity with you and how I can contribute to the success of Acme Corporation.

Sincerely,

James A. Thompson