

Jessica L. Thompson

January 16, 2026

Acme Corporation

RE: Commercial Real Estate Broker

Dear Hiring Manager,

I am excited to apply for the Commercial Real Estate Broker position at Acme Corporation, as advertised on LinkedIn. With a strong background in commercial real estate and a passion for fostering strategic partnerships, I am eager to contribute to your team's success and help drive growth in your portfolio.

During my previous role at Global Realty Advisors, I successfully closed transactions exceeding \$50 million in value, representing a 30% increase in sales volume over the previous year. My ability to analyze market trends and identify lucrative investment opportunities led to the successful negotiation of a multi-tenant retail property that increased client profits by 25% within the first year of acquisition. Additionally, I was instrumental in developing a client retention program that enhanced our service offerings, resulting in a 40% increase in repeat business.

I am particularly drawn to Acme Corporation due to your reputation for innovation and commitment to client service. I am eager to leverage my expertise in market analysis and relationship management to contribute to your team. I would welcome the opportunity to further discuss how my skills and experiences align with the goals of Acme Corporation. Thank you for considering my application; I look forward to the possibility of contributing to your continued success.

Sincerely,

Jessica L. Thompson