

Jordan A. Taylor

January 16, 2026

Acme Corporation

RE: Counselor

Dear Hiring Manager,

I am excited to apply for the Counselor position at Acme Corporation, as advertised on your careers page. With a strong background in mental health services and a passion for helping individuals achieve personal growth, I am eager to contribute to your team and support your mission of fostering well-being among clients.

In my previous role as a Counselor at Community Wellness Center, I successfully implemented a new program focused on cognitive behavioral therapy techniques which resulted in a 30% improvement in client-reported coping skills over six months. Additionally, I facilitated group therapy sessions that created a supportive environment, leading to a significant increase in client engagement and retention rates. My experience also includes working collaboratively with a multidisciplinary team to develop individualized treatment plans that address the unique needs of each client, ensuring holistic care and effective outcomes.

I am particularly drawn to Acme Corporation's commitment to innovative counseling practices and community involvement. I believe my proactive approach and dedication to client advocacy align well with your organization's values. I would love the opportunity to discuss how my skills and experiences can contribute to the ongoing success of your counseling program. Thank you for considering my application; I look forward to the possibility of discussing this exciting opportunity with you.

Sincerely,

Jordan A. Taylor