

Jordan Avery Thompson

January 16, 2026

Acme Corporation

RE: Cpa

Dear Hiring Manager,

I am thrilled to apply for the CPA position at Acme Corporation, as advertised on LinkedIn. With my strong background in accounting and finance, coupled with my passion for helping businesses thrive, I believe I would be a valuable addition to your team. Your commitment to innovation and excellence in the financial sector aligns perfectly with my career aspirations.

In my previous role at Bright Financial Solutions, I successfully managed a portfolio of over 50 clients, ensuring compliance with all regulatory standards while optimizing their tax liabilities. Through the implementation of new accounting software, I streamlined the financial reporting process, reducing month-end closing time by 30%. Additionally, I led a team that conducted an internal audit which uncovered discrepancies leading to a recovery of \$200,000 in lost revenue for our clients. These experiences have honed my analytical skills and deepened my understanding of complex financial regulations, making me well-prepared to contribute to the success of Acme Corporation.

I am eager to bring my expertise in tax planning and financial analysis to your esteemed company. I am particularly impressed by Acme Corporation's recent initiatives in sustainability and corporate responsibility, and I am excited about the opportunity to support these efforts through robust financial management. I would appreciate the chance to discuss how my background, skills, and enthusiasms align with the goals of your team. Thank you for considering my application; I look forward to the possibility of contributing to Acme Corporation.

Sincerely,

Jordan Avery Thompson