

# Jordan M. Rivera

January 16, 2026

Acme Corporation  
RE: Crane Operator

Dear Hiring Manager,

I am writing to express my interest in the Crane Operator position at Acme Corporation, as advertised on your careers page. With over seven years of experience in heavy machinery operation and a strong commitment to safety and efficiency, I am excited about the opportunity to contribute to your team's success.

During my previous role at Titan Construction, I successfully operated various types of cranes, including tower, mobile, and overhead cranes, on multiple large-scale construction projects. I played a key role in a landmark project where I was responsible for the safe and efficient lifting of structural steel components, meeting tight deadlines while maintaining zero safety incidents. Additionally, my proactive approach to equipment maintenance helped reduce downtime by 20%, leading to significant cost savings for the company.

I am also proud of my ability to collaborate effectively with site supervisors and fellow crew members to ensure seamless operations. At my last position, I implemented a new communication protocol that improved coordination between crane operators and ground crew, resulting in a 15% increase in productivity. I am eager to bring my skills in operational efficiency and teamwork to Acme Corporation, where high standards and innovative practices align with my professional values.

I am very enthusiastic about the possibility of discussing this exciting opportunity with you further. Thank you for considering my application; I look forward to the possibility of contributing to Acme Corporation's continued success.

Sincerely,

Jordan M. Rivera