

Jessica M. Thompson

January 16, 2026

Acme Corporation

RE: Customs Broker

Dear Hiring Manager,

I am excited to apply for the Customs Broker position at Acme Corporation, as advertised on LinkedIn. With over five years of experience in customs compliance and logistics, I have developed a strong expertise in navigating the complexities of international trade regulations and ensuring timely delivery of goods across borders. I am particularly drawn to Acme Corporation's commitment to excellence and innovation in supply chain management, and I am eager to contribute to your team.

During my previous role at Global Freight Solutions, I successfully reduced customs clearance times by 30% through the implementation of streamlined processes and enhanced communication with customs officials. This initiative not only improved client satisfaction but also significantly decreased costs associated with delayed shipments. Additionally, I played a key role in training new staff on compliance procedures, which resulted in a 25% decrease in documentation errors, further solidifying our company's reputation for reliability in customs brokerage.

I am particularly adept at interpreting complex regulations and advising clients on tariff classifications, which I demonstrated while assisting a major retail client in navigating new trade agreements. My efforts led to an estimated annual savings of \$150,000 by optimizing their import strategies and ensuring compliance with the latest regulations. I am confident that my analytical skills and proactive approach would make me a valuable asset to the Acme Corporation team.

I would welcome the opportunity to discuss how my background, skills, and enthusiasms align with the needs of Acme Corporation. Thank you for considering my application; I look forward to the possibility of contributing to your esteemed organization.

Sincerely,

Jessica M. Thompson