

Jordan A. Williams

January 16, 2026

Acme Corporation

RE: Electrical Engineer

Dear Hiring Manager,

I am writing to express my enthusiasm for the Electrical Engineer position at Acme Corporation as advertised on LinkedIn. With a solid foundation in electrical engineering and a passion for innovative technology, I am excited about the opportunity to contribute to your team and help advance your projects in sustainable energy solutions.

In my previous role at Tech Innovations Inc., I led a project focused on the design and implementation of a smart grid system that improved energy efficiency by 30% within the first year. Collaborating with cross-functional teams, I developed algorithms that optimized energy distribution, which not only reduced costs but also enhanced the reliability of power supply to over 10,000 customers. Additionally, I successfully managed a team of engineers to upgrade existing electrical infrastructures, resulting in a 25% decrease in downtime and significant cost savings for the company.

I am particularly drawn to Acme Corporation's commitment to pioneering technologies that foster sustainable development. I believe my experience in renewable energy projects, such as the solar panel integration for urban environments, aligns well with your company's goals. My technical skills, coupled with my proactive approach to problem-solving and project management, equip me to make a meaningful contribution to your engineering team.

I am keen to discuss how my background, skills, and enthusiasms align with the goals of Acme Corporation. Thank you for considering my application; I look forward to the opportunity to speak with you further about how I can contribute to your esteemed company.

Sincerely,

Jordan A. Williams