

Jordan Smith

January 16, 2026

Acme Corporation

RE: Emt

Dear Hiring Manager,

I am excited to apply for the EMT position at Acme Corporation, which I discovered on your careers page. With a strong commitment to providing high-quality emergency medical care and a proven track record in fast-paced environments, I believe I am well-suited to contribute to your team and support your mission of delivering exceptional patient care.

In my previous role as an EMT with City Emergency Services, I responded to over 250 emergency calls in a year, showcasing my ability to handle high-pressure situations efficiently. One of my key achievements was my involvement in a multi-vehicle accident where I quickly assessed the scene, triaged victims, and coordinated with hospital staff to ensure timely treatment. This experience honed my skills in critical thinking and rapid decision-making, which are essential in emergency responses. Additionally, I received commendations for my compassionate patient care, often going above and beyond to comfort individuals during distressing situations.

I am particularly drawn to Acme Corporation because of your emphasis on continuous training and development for your team. I am eager to bring my skills in emergency care and my commitment to ongoing learning to your organization. I am confident that my experience, paired with my passion for emergency medicine, will allow me to make a positive impact on your team and the communities we serve.

I would welcome the opportunity to discuss how my background, skills, and enthusiasms align with the needs of Acme Corporation. Thank you for considering my application; I look forward to the possibility of contributing to your esteemed team.

Sincerely,

Jordan Smith