

# Jessica L. Martinez

January 16, 2026

Acme Corporation

RE: Entry Level Adjunct Professor

Dear Hiring Manager,

I am writing to express my enthusiasm for the Entry Level Adjunct Professor position at Acme Corporation, as advertised on your university's careers page. With a strong academic background in English Literature and a passion for teaching, I am excited about the opportunity to contribute to your esteemed institution and inspire students in their academic journeys.

During my graduate studies at University of XYZ, I served as a teaching assistant for an introductory literature course, where I developed and implemented lesson plans that engaged over 30 students each semester. My dedication to fostering an interactive learning environment was reflected in the positive feedback I received from both students and faculty. Additionally, I organized a series of literary workshops that encouraged students to explore creative writing, resulting in a 25% increase in student participation and a noticeable improvement in their writing skills, as evidenced by their course evaluations.

Moreover, my experience as a tutor at the university's writing center allowed me to work one-on-one with students, helping them refine their analytical and writing abilities. This role honed my ability to provide constructive feedback and adapt my teaching methods to meet diverse learning needs. I believe that my commitment to student success and my enthusiasm for literature will make a significant contribution to the academic environment at Acme Corporation.

I am eager to discuss how my background, skills, and enthusiasms align with the goals of Acme Corporation. Thank you for considering my application; I look forward to the possibility of contributing to your academic community as an Adjunct Professor.

Sincerely,

Jessica L. Martinez