

# Jordan A. Thompson

January 16, 2026

Acme Corporation

RE: Entry Level Aircraft Mechanic

Dear Hiring Manager,

I am excited to apply for the Entry Level Aircraft Mechanic position at Acme Corporation, as advertised on your careers page. With a strong passion for aviation and a recent certification in aircraft maintenance from the National Aviation Academy, I am eager to contribute my skills and enthusiasm to your esteemed team.

During my studies, I completed an extensive hands-on training program where I gained practical experience in inspecting and repairing various aircraft systems. One of my key achievements was successfully leading a team project to overhaul a small aircraft engine, where we increased its operational efficiency by 15%. Additionally, I completed an internship at Skyway Aviation, where I assisted experienced mechanics in troubleshooting and performing routine maintenance checks, ensuring compliance with safety regulations and enhancing my understanding of FAA standards.

I am particularly drawn to Acme Corporation's commitment to innovation and safety in aviation. I am eager to bring my technical skills, attention to detail, and proactive problem-solving abilities to your organization. I am confident in my capacity to quickly learn and adapt within your team while contributing positively to your operations.

I would appreciate the opportunity to discuss how my background, skills, and enthusiasms align with the goals of Acme Corporation. Thank you for considering my application. I look forward to the possibility of contributing to your team and am excited about the chance to work together.

Sincerely,

Jordan A. Thompson