

Jordan Lee Thompson

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Acme Corporation

RE: Entry Level Architect

Dear Hiring Manager,

I am writing to express my enthusiasm for the Entry Level Architect position at Acme Corporation, which I discovered through your company's careers page. With a Bachelor's degree in Architecture from the University of California, Berkeley, and a strong internship experience, I am eager to contribute my skills and passion to your team and help create innovative designs that reflect your company's commitment to sustainability and functionality.

During my internship at GreenBuild Associates, I had the opportunity to work on a team project where we designed a community center that incorporated environmentally friendly materials and energy-efficient systems. My role involved collaborating with senior architects to develop CAD plans and conducting site analyses that influenced our design choices. This experience not only honed my technical skills but also deepened my understanding of how to address client needs while adhering to environmental standards. Additionally, I was responsible for presenting our project to stakeholders, which enhanced my communication skills and allowed me to gain valuable feedback that improved the final design.

I am particularly drawn to Acme Corporation's innovative approach to architecture and commitment to sustainable practices. I believe that my design philosophy aligns well with your mission, and I am excited about the possibility of contributing to projects that prioritize both aesthetics and environmental responsibility. I would welcome the opportunity to discuss how my background, skills, and enthusiasms align with the goals of your team. Thank you for considering my application; I look forward to the possibility of speaking with you soon.

Sincerely,

Jordan Lee Thompson