

Jordan A. Mitchell

January 16, 2026

Acme Corporation

RE: Entry Level Botanist

Dear Hiring Manager,

I am writing to express my enthusiasm for the Entry Level Botanist position at Acme Corporation, as advertised on your careers page. With a Bachelor's degree in Botany from the University of California, Davis, and hands-on experience in plant research, I am eager to contribute my skills to your team and support your mission of advancing sustainable agricultural practices.

During my academic career, I conducted a research project focused on the effects of drought on native plant species, which involved collecting field samples and analyzing their physiological responses. This research not only enhanced my data analysis skills but also deepened my understanding of plant ecology and conservation. Additionally, I completed an internship with Green Earth Research, where I assisted in the development of a community garden initiative. This role required me to collaborate with local stakeholders, which improved my communication skills and fostered my passion for promoting biodiversity in urban settings.

I am particularly drawn to Acme Corporation's commitment to innovative botanical research and sustainable agriculture solutions. I am excited about the opportunity to work with a team that prioritizes environmental stewardship and community engagement. I am confident that my academic background and practical experience make me a strong candidate for this position.

I would be thrilled to discuss how my background, skills, and enthusiasms align with the goals of Acme Corporation. Thank you for considering my application; I look forward to the possibility of contributing to your team.

Sincerely,

Jordan A. Mitchell