

Jordan Lee Thompson

January 16, 2026

Acme Corporation
RE: Entry Level Chef

Dear Hiring Manager,

I am writing to express my enthusiasm for the Entry Level Chef position at Acme Corporation, as advertised on your careers page. With a passion for culinary arts and a commitment to creating exceptional dining experiences, I am excited about the opportunity to contribute to your esteemed kitchen team.

During my time at Culinary Institute of America, I honed my skills in a fast-paced kitchen environment, where I successfully executed a variety of dishes in both a team setting and independently. I completed a six-month internship at a local farm-to-table restaurant, where I collaborated with chefs to create seasonal menus that showcased locally sourced ingredients. One of my proudest achievements was assisting in the launch of a new brunch menu, which increased customer satisfaction scores by 20% within the first month. Additionally, I have experience in managing food preparation, maintaining kitchen cleanliness, and ensuring compliance with food safety regulations, which I know are top priorities at Acme Corporation.

I am particularly drawn to Acme Corporation because of your commitment to culinary innovation and sustainability. I am eager to bring my creativity and dedication to your team, and I am excited about the prospect of learning from experienced chefs in such a reputable establishment. I am confident that my background and passion for cooking would allow me to provide valuable contributions to your kitchen.

Thank you for considering my application. I look forward to the opportunity to discuss my qualifications further and how I can contribute to the culinary excellence at Acme Corporation.

Sincerely,

Jordan Lee Thompson