

Jordan Lee Thompson

January 16, 2026

Acme Corporation

RE: Entry Level Civil Engineer

Dear Hiring Manager,

I am writing to express my enthusiasm for the Entry Level Civil Engineer position at Acme Corporation, as advertised on your company's careers page. With a Bachelor's degree in Civil Engineering from State University and a strong passion for sustainable infrastructure, I am excited about the opportunity to contribute to your team and work on projects that make a positive impact on our communities.

During my academic career, I had the opportunity to intern with XYZ Engineering, where I played a key role in a team project that designed a pedestrian bridge. I contributed to the structural analysis and helped create 3D models using AutoCAD, which not only enhanced my technical skills but also taught me the importance of collaboration and communication within a team. Additionally, I was involved in a sustainability initiative on campus where I worked with fellow students to design an eco-friendly rainwater harvesting system, which successfully reduced water consumption by 30% over one semester.

I am particularly drawn to Acme Corporation because of your commitment to innovative and environmentally responsible engineering solutions. I am eager to bring my strong analytical skills and a fresh perspective to your projects. I believe that my academic achievements and hands-on experiences have equipped me with a solid foundation to excel as an Entry Level Civil Engineer at Acme Corporation.

I would welcome the opportunity to discuss how my background, skills, and enthusiasm can be in alignment with the innovative work at Acme Corporation. Thank you for considering my application; I look forward to the possibility of contributing to your team.

Sincerely,

Jordan Lee Thompson