

# Jordan Lee Thompson

January 16, 2026

Acme Corporation

RE: Entry Level Construction Worker

Dear Hiring Manager,

I am writing to express my enthusiasm for the Entry Level Construction Worker position at Acme Corporation, as advertised on Indeed.com. With a strong passion for construction and a keen interest in contributing to high-quality building projects, I am excited about the opportunity to join your team and help uphold your reputation for excellence in the industry.

During my time in a vocational training program, I acquired hands-on experience in various construction tasks, including framing, drywall installation, and site maintenance. For example, I worked on a community service project where I assisted in building a local playground. My specific contributions included collaborating with team members to ensure accurate measurements and material selection, ensuring the project was completed ahead of schedule while adhering to safety protocols. Furthermore, I completed a summer internship with a local contractor, where I gained practical skills in operating tools and machinery, learning the importance of teamwork and communication on a construction site.

I am particularly drawn to Acme Corporation because of your commitment to sustainable building practices and innovative construction techniques. I am eager to bring my strong work ethic and dedication to quality to your team. I would appreciate the opportunity to further discuss how my background, skills, and enthusiasm can contribute to the ongoing success at Acme Corporation. Thank you for considering my application. I look forward to the possibility of discussing this exciting opportunity with you.

Sincerely,

Jordan Lee Thompson