

Jordan M. Sullivan

January 16, 2026

Acme Corporation

RE: Entry Level Detective

Dear Hiring Manager,

I am writing to express my enthusiasm for the Entry Level Detective position at Acme Corporation, as advertised on your careers page. With a strong foundation in criminal justice and hands-on investigative training, I am excited about the opportunity to contribute to your team and support your mission of maintaining safety and justice in the community.

During my internship with the City Police Department, I assisted in a variety of investigations where I developed a keen eye for detail and a strong analytical skill set. One of my key achievements was collaborating in a case involving a series of burglaries, where I gathered crucial evidence that led to the identification and arrest of the suspect. This experience taught me the importance of thorough evidence collection and reinforced my commitment to ethical investigation practices. Additionally, I completed a project during my degree program where I analyzed crime patterns in a specific neighborhood, which not only honed my research skills but also provided actionable insights that were well-received by local law enforcement.

I am particularly drawn to Acme Corporation due to your commitment to innovative investigative techniques and community engagement. I am eager to bring my skills in critical thinking and problem-solving to assist your team in uncovering the truth and ensuring public safety. I would appreciate the opportunity to discuss how my background, skills, and enthusiasms align with the goals of your organization and how I can contribute to your investigative efforts. Thank you for considering my application; I look forward to the possibility of discussing this exciting opportunity with you.

Sincerely,

Jordan M. Sullivan