

Jordan Taylor

January 16, 2026

Acme Corporation

RE: Entry Level Engineering Technician

Dear Hiring Manager,

I am writing to express my enthusiasm for the Entry Level Engineering Technician position at Acme Corporation, as advertised on your careers page. With a solid foundation in engineering principles and hands-on experience gained during my academic projects, I am excited about the opportunity to contribute to your innovative team.

During my internship at Tech Solutions Inc., I successfully assisted in the design and testing of a new prototype for a renewable energy system. My role involved collaborating with senior engineers to conduct performance assessments, which resulted in a 15% increase in energy efficiency compared to previous models. Additionally, I worked on a team project where we redesigned a component for an existing product, leading to a 20% reduction in production costs. This experience honed my technical skills and taught me the importance of collaboration and attention to detail in engineering practices.

I am particularly drawn to Acme Corporation's commitment to sustainability and cutting-edge technology. I am eager to bring my background in engineering and my passion for innovative solutions to your esteemed company. I believe my proactive approach and problem-solving skills will make me a valuable asset to your team.

I would appreciate the opportunity to discuss how my skills and experiences align with the goals of Acme Corporation. Thank you for considering my application; I look forward to the possibility of contributing to your team and am excited to hear from you soon.

Sincerely,

Jordan Taylor