

Jordan Smith

January 16, 2026

Acme Corporation

RE: Entry Level Financial Advisor

Dear Hiring Manager,

I am writing to express my enthusiasm for the Entry Level Financial Advisor position at Acme Corporation, as advertised on your careers page. With a strong educational background in finance and a keen interest in helping clients achieve their financial goals, I am excited about the opportunity to contribute to your team and support your clients' financial success.

During my time at the University of Finance, I had the opportunity to complete an internship at a local financial planning firm, where I assisted in developing personalized financial plans for clients. I successfully collaborated with the senior advisor to analyze clients' financial situations, which led to an increase in client satisfaction ratings by 20% during my tenure. Additionally, I conducted thorough market research that helped identify investment opportunities, resulting in a 15% increase in portfolio performance for several clients. These experiences have equipped me with the analytical skills and attention to detail necessary for a successful career as a financial advisor.

I am particularly drawn to Acme Corporation's commitment to providing tailored financial solutions and fostering long-term relationships with clients. I am eager to bring my passion for financial advising and client service to your organization. I would appreciate the opportunity to discuss how my background, skills, and enthusiasm can contribute to the success of your team.

Thank you for considering my application. I look forward to the possibility of discussing this exciting opportunity with you.

Sincerely,

Jordan Smith