

Maria Gonzalez

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Acme Corporation

RE: Entry Level Import Export Specialist

Dear Hiring Manager,

I am excited to apply for the Entry Level Import Export Specialist position at Acme Corporation, as advertised on your careers page. With a strong academic background in international business and hands-on experience in logistics during my internship, I believe I am well-equipped to contribute effectively to your team.

During my internship at Global Trade Solutions, I successfully coordinated the shipment processes for a range of products, ensuring timely delivery and compliance with international regulations. I took the initiative to streamline the documentation process, which reduced processing time by 20%. This experience taught me the importance of accuracy and attention to detail in import-export operations. Additionally, I conducted market research that identified potential suppliers in Southeast Asia, which ultimately resulted in a 15% reduction in sourcing costs for our department.

I am particularly drawn to the innovative approach Acme Corporation takes towards global trade, and I am eager to bring my skills in data analysis and supply chain management to your team. I am enthusiastic about the opportunity to learn from industry leaders at Acme and contribute to the efficiency and effectiveness of your import-export operations. I would love the chance to discuss my application further and explore how I can support Acme Corporation's goals. Thank you for considering my application.

Sincerely,

Maria Gonzalez