

# Jordan Blake Smith

January 16, 2026

Acme Corporation

RE: Entry Level Landscape Architect

Dear Hiring Manager,

I am excited to apply for the Entry Level Landscape Architect position at Acme Corporation, which I discovered on your careers page. With a recent Bachelor's degree in Landscape Architecture from State University and a dedicated passion for sustainable design, I am eager to contribute my skills and fresh ideas to your innovative team.

During my academic career, I completed an internship with Green Spaces Design, where I assisted in the planning and execution of a community park project. I collaborated with a team of architects to create a design that not only enhanced the aesthetic value of the area but also integrated native plant species to promote biodiversity. My role involved conducting site analysis, drafting preliminary designs, and presenting our findings to stakeholders, which ultimately led to the project being awarded funding for implementation.

Additionally, I led a student project that focused on designing a sustainable outdoor learning environment for a local elementary school. By researching eco-friendly materials and incorporating interactive elements, my team was able to create an engaging space that fosters environmental education. Our proposal was recognized by the university's Landscape Design Symposium, where we received the Best Design Award. These experiences have helped me develop a strong foundation in landscape design principles, as well as project management skills that I am eager to apply in a professional setting.

I am particularly drawn to Acme Corporation's commitment to sustainable practices and community engagement, and I would love the opportunity to discuss how I can contribute to your team. Thank you for considering my application. I look forward to the possibility of discussing my qualifications further.

Sincerely,

Jordan Blake Smith