

Jordan A. Smith

January 16, 2026

Acme Corporation

RE: Entry Level Lineman

Dear Hiring Manager,

I am writing to express my enthusiasm for the Entry Level Lineman position at Acme Corporation, as advertised on your company's careers page. With a strong foundation in electrical theory and hands-on experience from my recent internship, I am eager to contribute my skills and dedication to your esteemed team.

During my time at XYZ Electrical Services, I assisted in the installation and maintenance of overhead and underground distribution systems. I was part of a team that successfully completed a project that improved electrical reliability in a local neighborhood, which involved the replacement of aging transformers and faulty wiring. Additionally, I took part in a safety training program that emphasized the importance of adherence to OSHA regulations, resulting in a noticeable decline in workplace incidents during our projects.

I am particularly drawn to Acme Corporation because of your commitment to safety and innovation in power distribution. I am excited about the opportunity to work alongside experienced linemen who share my passion for the industry and dedication to safety. I am confident that my technical knowledge, paired with my strong work ethic and willingness to learn, would make me a valuable asset to your team.

I would welcome the opportunity to discuss how my background, skills, and enthusiasms align with the goals of Acme Corporation. Thank you for considering my application. I look forward to the possibility of contributing to your team and am excited to discuss my candidacy further.

Sincerely,

Jordan A. Smith