

Jordan Mitchell

January 16, 2026

Acme Corporation

RE: Entry Level Materials Engineer

Dear Hiring Manager,

I am excited to apply for the Entry Level Materials Engineer position at Acme Corporation, which I discovered on your careers page. With a solid foundation in materials science, gained through my academic achievements and hands-on projects, I am eager to contribute to your innovative team and help drive the development of cutting-edge materials solutions.

During my internship at Advanced Materials Lab, I successfully assisted in the development of a new polymer composite designed for high-temperature applications. This project not only enhanced my technical skills but also taught me the importance of collaboration and precision in engineering. Additionally, I led a capstone project at the university where my team and I designed a bio-degradable material that reduced environmental impact while maintaining structural integrity. Presenting our findings at the National Materials Conference provided me with valuable experience in communicating complex ideas clearly and effectively to a diverse audience.

I am particularly drawn to Acme Corporation because of its commitment to sustainability and innovation in materials engineering. I am eager to bring my background in polymer science and my enthusiasm for responsible engineering practices to your team. I would love the opportunity to discuss how my skills and experiences align with your needs and contribute to Acme's continued success. Thank you for considering my application.

Sincerely,

Jordan Mitchell