

Jordan Lee Smith

January 16, 2026

Acme Corporation

RE: Entry Level Medical Laboratory Technician

Dear Hiring Manager,

I am excited to apply for the Entry Level Medical Laboratory Technician position at Acme Corporation, which I discovered on your careers page. With a strong educational background in clinical laboratory science and a passion for contributing to patient care through accurate and timely laboratory results, I am eager to bring my skills and enthusiasm to your team.

During my internship at City Hospital, I successfully conducted a series of hematology tests, achieving a 98% accuracy rate in my results. This experience not only honed my technical skills in operating laboratory equipment but also reinforced the importance of precision in a clinical setting. Additionally, I assisted in implementing a new inventory management system that reduced reagent waste by 20%, ensuring that our lab maintained its cost-effectiveness while providing quality care.

I am particularly drawn to this position at Acme Corporation because of your commitment to advancing laboratory practices and your emphasis on teamwork. I am eager to collaborate with your talented staff to contribute to innovative solutions in patient diagnostics. I would love the opportunity to discuss how my background, skills, and enthusiasms align with the goals of your laboratory team. Thank you for considering my application; I look forward to the possibility of contributing to Acme Corporation.

Sincerely,

Jordan Lee Smith