

Jordan A. Smith

January 16, 2026

Acme Corporation

RE: Entry Level Painter

Dear Hiring Manager,

I am writing to express my enthusiasm for the Entry Level Painter position at Acme Corporation, as advertised on your company website. With a keen interest in the painting and decorating industry, I am excited about the opportunity to contribute to your team and help create beautifully finished spaces. My passion for craftsmanship and attention to detail make me a suitable candidate for this role.

During my internship with a local home renovation company, I had the opportunity to assist in various painting projects, where I learned to prepare surfaces, mix paint, and apply finishes under the guidance of seasoned professionals. One of my key achievements was successfully leading a team of fellow interns to complete a residential interior painting project ahead of schedule, which resulted in positive feedback from the homeowners and the owner of the company. Furthermore, I have completed a certification course in Painting and Decorating, which provided me with a solid foundation of techniques and best practices that I am eager to apply in a professional setting.

I am particularly drawn to Acme Corporation due to its commitment to quality and customer satisfaction. I admire your diverse range of projects and your focus on sustainability within the industry. I am eager to bring my strong work ethic, quick learning ability, and dedication to excellence to your team. I would love the opportunity to discuss how my background, skills, and enthusiasm align with the needs of your team. Thank you for considering my application; I look forward to the possibility of contributing to Acme Corporation and am excited to discuss my application in further detail.

Sincerely,

Jordan A. Smith