

# Jordan M. Thompson

January 16, 2026

Acme Corporation

RE: Entry Level Pile Driver Operator

Dear Hiring Manager,

I am excited to apply for the Entry Level Pile Driver Operator position at Acme Corporation, which I discovered on your company's careers page. With a strong passion for construction and a solid foundation in heavy machinery operation, I am eager to contribute to your team and support the successful completion of your projects.

During my time at XYZ Technical School, I completed a rigorous program in Construction Technology, where I gained hands-on experience with various heavy equipment. I excelled in my training, achieving top marks in operating machinery safely and efficiently. Additionally, I participated in a summer internship with ABC Construction, where I assisted in a large-scale foundation project. My responsibilities included setting up and monitoring the pile driving process, where I was commended for my attention to detail and ability to work collaboratively with crew members to ensure safety and efficiency.

I am particularly drawn to Acme Corporation due to your commitment to innovation and quality in construction. I am eager to bring my strong work ethic, problem-solving skills, and readiness to learn to your team. I am excited about the opportunity to further discuss how my background, skills, and enthusiasm align with the goals of Acme Corporation. Thank you for considering my application; I look forward to the opportunity to speak with you soon.

Sincerely,

Jordan M. Thompson