

# Jessica Thompson

January 16, 2026

Acme Corporation

RE: Entry Level Plant Manager

Dear Hiring Manager,

I am writing to express my enthusiasm for the Entry Level Plant Manager position at Acme Corporation, as advertised on LinkedIn. With my strong educational background in Industrial Engineering and hands-on experience during my internship, I am excited about the opportunity to contribute to your team and help enhance operational efficiency at your plant.

During my internship at GreenTech Industries, I successfully led a project that streamlined the production line, resulting in a 15% increase in output while simultaneously reducing waste by 10%. By collaborating closely with cross-functional teams, I was able to identify bottlenecks and implement effective solutions that not only improved productivity but also boosted team morale. Additionally, I took the initiative to develop a maintenance schedule for plant equipment that decreased downtime by 20%, showcasing my commitment to operational excellence and proactive problem-solving.

I am particularly drawn to Acme Corporation because of your commitment to sustainability and innovation in manufacturing processes. I am eager to bring my strong analytical skills and dedication to continuous improvement to your team. I am confident that my background and passion for optimizing plant operations align well with the goals of Acme Corporation.

I would welcome the opportunity to discuss how my experience and skills can contribute to the success of your operations. Thank you for considering my application, and I look forward to the possibility of speaking with you soon.

Sincerely,

Jessica Thompson