

# Jordan A. Mitchell

January 16, 2026

Acme Corporation

RE: Entry Level Power Plant Operator

Dear Hiring Manager,

I am writing to express my enthusiasm for the Entry Level Power Plant Operator position at Acme Corporation, as advertised on your careers page. With a strong foundation in engineering principles and a passion for sustainable energy solutions, I am eager to contribute to your team and support the operational excellence of your power generation facilities.

During my academic career at State University, where I earned my degree in Chemical Engineering, I completed an internship with Green Energy Solutions, where I assisted in the optimization of power plant processes. Specifically, I collaborated with a team to evaluate the efficiency of turbine operations, which led to a 10% increase in output. Additionally, I participated in a hands-on project where we successfully implemented a waste reduction initiative that lowered operational costs by 15%. These experiences have given me valuable insight into the workings of power plants and the importance of maintaining safety and regulatory compliance.

I am particularly drawn to Acme Corporation because of your commitment to innovation and sustainable practices in energy production. I am eager to bring my technical skills and problem-solving abilities to your team to help improve operational workflows and contribute to the development of cleaner energy solutions. I am excited about the opportunity to learn from experienced professionals and grow within an organization that values employee development.

I would appreciate the chance to further discuss how my background and skills align with the needs of Acme Corporation. Thank you for considering my application. I look forward to the possibility of contributing to your team and am eager to discuss my candidacy in more detail.

Sincerely,

Jordan A. Mitchell