

Jordan Taylor

January 16, 2026

Acme Corporation

RE: Entry Level Product Manager

Dear Hiring Manager,

I am excited to apply for the Entry Level Product Manager position at Acme Corporation, as advertised on your careers page. With a strong foundation in product development and a passion for creating user-centric solutions, I am eager to contribute to your innovative team and help drive product success.

During my internship at Tech Innovations, I collaborated with a cross-functional team to launch a new mobile application that increased user engagement by 30% within the first three months of release. My role involved conducting market research and analyzing user feedback to identify key features that aligned with customer needs. Additionally, I successfully led a project that streamlined the product development process, which reduced our time to market by 15%, allowing our team to respond more quickly to emerging trends and customer demands.

I also had the opportunity to work on a capstone project during my studies at State University, where I formulated a product roadmap for a fictional e-commerce platform. This experience sharpened my skills in prioritizing features based on user impact and market viability, and presented an opportunity to showcase my analytical abilities and strategic thinking. I am confident that my proactive approach and results-driven mindset will align well with the goals of Acme Corporation.

I am enthusiastic about the possibility of contributing to your team and would welcome the opportunity to discuss how my background, skills, and aspirations align with the needs of Acme Corporation. Thank you for considering my application. I look forward to the possibility of discussing my fit for this exciting role.

Sincerely,

Jordan Taylor