

Jordan Smith

January 16, 2026

Acme Corporation

RE: Entry Level Revenue Analyst

Dear Hiring Manager,

I am excited to apply for the Entry Level Revenue Analyst position at Acme Corporation, as advertised on LinkedIn. With a strong foundation in data analysis and a passion for driving revenue growth, I am eager to contribute my skills to your esteemed team and help Acme Corporation achieve its financial objectives.

During my final year at university, I completed a project that involved analyzing sales data for a local retail business, where I identified trends and insights that led to a 15% increase in sales over a quarter. I utilized Excel and Tableau to create visualizations that made complex data accessible to the management team. This experience not only honed my analytical skills but also reinforced the importance of data-driven decision-making in enhancing revenue.

Furthermore, I interned with a financial services firm, where I assisted in the development of monthly revenue reports and forecasting models. I collaborated closely with the finance team to streamline reporting processes, which reduced the time taken to produce reports by 30%. My ability to work with cross-functional teams and my attention to detail ensured accuracy in the data presented.

I am enthusiastic about the opportunity to further discuss how my background, skills, and passions align with the goals of Acme Corporation. Thank you for considering my application; I look forward to the possibility of contributing to your team and supporting Acme's revenue initiatives.

Sincerely,

Jordan Smith